

Kern Regional Center  
Board of Directors Meeting Agenda  
September 25, 2018

<b>General Business</b>		
1. Executive Session		Ismael Romero
2. Call to Order and Introductions	Action	Ismael Romero
3. Approval/Additions to Agenda	Action	Ismael Romero
4. Meeting Minute Approval for August 28, 2018	Action	Ismael Romero
5. Public Input	Info.	Et al
<b>Unfinished Business</b>		
<b>Reports</b>		
6. Client Representative	Info.	Roy Rocha
7. Board President Report A. Appointment of Officers B. Appointment of ARCA Representative	Info./ Action	Ismael Romero
8. Financial Report <b>Handout</b> A. Board Approval of Employer/Employee Insurance Contribution <b>Attachment 1</b> B. CalPers Resolution	Info./ Action	Tom Wolfgram
9. Executive Director's Report	Info.	Michi Gates
10. Vendor Advisory Committee	Info.	Mitzi Villalon
11. Staff Report		
A. Self Determination B. Community Placement Plan Update C. Performance Contract <b>Attachment 2</b>	Info./ Action	Cherylle Mallinson
<b>New Business</b>		
<b>Board Training</b>		
<b>Good and Welfare</b>		

Meeting Location and Time:

Kern Regional Center – Bakersfield Office / Malibu Conference Room

3200 N. Sillect Avenue, Bakersfield, CA 93308

6:00 pm – 7:30 pm

**RESOLUTION NO. Number**

**FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) Kern Regional Center is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of \$1,000.00 per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) Kern Regional Center has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Kern Regional Center shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Kern Regional Center would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, Position Title or Name of Person to file with the Board a verified copy of this resolution, and to perform on behalf of Kern Regional Center all functions required of it under the Act.

Adopted at a regular or special meeting of the Governing Board at Location, this Day day of Month, Year.

Signed: \_\_\_\_\_  
(President, Chairman, etc.)

Attest: \_\_\_\_\_  
(Secretary or appropriate officer)

**INSTRUCTIONS**

This resolution form is the approved form designated by the California Public Employees' Retirement System (CalPERS). It should be used by a contracting agency subject to Public Employees' Medical and Hospital Care Act (PEMHCA) when the agency desires to change the monthly employer health contribution for employees and annuitants in accordance with Government Code Section 22892.

The resolution is **effective on the first day of the second month** following the month in which the resolution is filed (date stamped as received by CalPERS; See address below).

WHEREAS, (1) should be completed with full name of the contracting agency.

RESOLVED, (a) should be completed to specify the amount of the employer contribution toward the cost of enrollment for active employees and annuitants. The amount specified must be an amount equal to or greater than that prescribed by Section 22892(b).

Commencing January 1, 2009, the employer contribution shall be adjusted annually by the Board to reflect any change in the medical component of the Consumer Price Index, and shall be rounded to the nearest dollar.

RESOLVED, (b) should be completed with full name of the contracting agency.

RESOLVED, (c) should be completed with full name of the contracting agency.

RESOLVED, (d) requests the position title of the individual who handles the PEMHCA resolution for the contracting agency.

RESOLVED, (d) should be completed with full name of the contracting agency.

**Because resolutions serve as a legally binding document, we require the original resolution, certified copy with original signatures, or a copy of the resolution with the agency's raised seal.**

**For resolution processing, deliver to the following:**

**Overnight Mail Service**

California Public Employees' Retirement System  
Health Resolution & Compliance Services, HAMD  
400 Q Street  
Sacramento, CA 95811

**Regular Mail**

California Public Employees' Retirement System  
Health Resolution & Compliance Services, HAMD  
PO BOX 942714  
Sacramento, CA 94229-2714

The certification shown following the resolution is to be completed by those individuals authorized to sign for the contracting agency in legal actions and is to include the name of the executive body; i.e. Board of Directors, Board of Trustees, etc., the location and the date of signing.

**PERFORMANCE CONTRACT PLAN**

**Kern Regional Center**

**Calendar Year(s) 2019**

***Public Policy Performance Measures (Required)***

<b><i>Measures</i></b>	<b><i>Statewide Average May 2017</i></b>	<b><i>KRC Baseline as of May 2017</i></b>	<b><i>Statewide Average July 2018</i></b>	<b><i>KRC Baseline as of July 2018</i></b>	<b><i>Activities Regional Center will Employ to Achieve Outcome</i></b>
<p><b>1. Number and percent of Regional Center consumers in Developmental Centers (DC)</b> <i>(lower is better)</i></p>	<p align="center"><b>0.26%</b> <b>824</b></p>	<p align="center"><b>0.33%</b> <b>27</b></p>	<p align="center"><b>0.16%</b> <b>525</b></p>	<p align="center"><b>0.24%</b> <b>21</b></p>	<ul style="list-style-type: none"> <li>• KRC will design services and identify supports that are essential to meeting the consumer's needs prior to the consumer moving into the community.</li> <li>• KRC will do outreach (i.e., partnership meeting with key holders such as Department of Mental Health) and give information to community providers interested in serving this specialized population.</li> <li>• KRC will continue to implement the 2018-2019 Community Placement Plan (CPP), which identifies the current needs and services of individuals residing in developmental centers. The plan identifies specific ways of meeting those needs through residential service settings, day programs, supplemental supports, including transportation, 1-to-1 assistance, specialized medical, dental, residential placement, and any other identified need.</li> <li>• KRC will deflect placements from the DC whenever possible consistent with consumers needs.</li> <li>• KRC will inform families, developmental center staff and consumers about all choices available, and encourage them to evaluate all options.</li> <li>• Complete comprehensive assessment (initial/update) for consumers residing in the developmental centers who meet criteria for placement.</li> <li>• Move 7 consumers from the developmental center to a community settings.</li> <li>• Develop community homes that would serve individuals with complex medical and/or severe behaviors who require intensive services. Homes may be under a new licensing category, allowing consumers to be served who could not be served in a community setting by 06/30/2019.</li> </ul>

**Public Policy Performance Measures (Required)...Continues**

<b>Measures</b>	<b>Statewide Average May 2017</b>	<b>KRC Baseline as of May 2017</b>	<b>Statewide Average July 2018</b>	<b>KRC Baseline as of July 2018</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>2. Number and percent of minors residing with families (own family, foster family, guardian) (higher is better)</b>	<b>99.28% 151,084</b>	<b>99.22% 3,830</b>	<b>99.34% 161,028</b>	<b>99.24% 4,170</b>	<ul style="list-style-type: none"> <li>• Continue to develop programs to serve children.</li> <li>• Provide information and referral to parents about Family Resource Center(s).</li> </ul>
<b>3. Number and percent of adults residing in independent living (higher is better)</b>	<b>10.92% 17,272</b>	<b>9.39% 414</b>	<b>10.56% 17,325</b>	<b>8.89% 405</b>	<ul style="list-style-type: none"> <li>• Service coordinators will discuss and provide Independent Living Services (ILS) options with consumers and families using a person-centered process.</li> </ul>
<b>4. Number and percent of adults residing in supported living (higher is better)</b>	<b>5.48% 8,664</b>	<b>11.11% 490</b>	<b>5.45% 8,940</b>	<b>10.87% 495</b>	<ul style="list-style-type: none"> <li>• Continue to provide information on Supported Living Service (SLS) options with consumers and families using a person-centered process.</li> </ul>
<b>5. Number and percent of adults residing in Adult Family Home Agency (AFHA) homes (higher is better)</b>	<b>0.98% 1,554</b>	<b>4.60% 203</b>	<b>0.97% 1,588</b>	<b>4.68% 213</b>	<ul style="list-style-type: none"> <li>• Develop plan to comply with statutory monitoring requirements.</li> </ul>
<b>6. Number and percent of adults residing in family homes (home of parent or guardian) (higher is better)</b>	<b>61.80% 97,735</b>	<b>59.85% 2,640</b>	<b>62.93% 103,243</b>	<b>60.76% 2,767</b>	<ul style="list-style-type: none"> <li>• Continue to provide services and support to maintain consumers in the family home.</li> </ul>
<b>7. Number and percent of adults residing in home settings (independent or supported living, Adult Family Home Agency and Family homes) (higher is better)</b>	<b>79.18% 125,225</b>	<b>84.95% 3,747</b>	<b>79.90% 131,096</b>	<b>85.20% 3,880</b>	<ul style="list-style-type: none"> <li>• See #3 through #6 above.</li> </ul>

**Public Policy Performance Measures (Required)...Continues**

<b>Measures</b>	<b>Statewide Average May 2017</b>	<b>KRC Baseline as of May 2017</b>	<b>Statewide Average July 2018</b>	<b>KRC Baseline as of July 2018</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>8. Number and percent of minors living in facilities serving greater than 6 - (Intermediate Care Facilities (ICF), Skilled Nursing Facilities (SNF), and Community Care Facilities (CCF). (lower is better)</b>	<b>0.05% 69</b>	<b>0.03% 1</b>	<b>0.05% 75</b>	<b>0.00% 0</b>	<ul style="list-style-type: none"> <li>• Continue to identify and track children at risk of institutional placement.</li> </ul>
<b>9. Number and percent of adults living in facilities serving greater than 6 - (Intermediate Care Facilities (ICF), Skilled Nursing Facilities (SNF), and Community Care Facilities (CCF). (lower is better)</b>	<b>2.56% 4,049</b>	<b>1.13% 50</b>	<b>2.39% 3,920</b>	<b>1.14% 52</b>	<ul style="list-style-type: none"> <li>• Continue to identify and track adults in large facilities.</li> </ul>

**Public Policy Performance Measures (Related to Employment)**

<b>Measures</b>	<b>Statewide Average 2017</b>	<b>KRC Baseline as of 2017</b>	<b>Statewide Average July 2018</b>	<b>KRC Baseline as of July 2018</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>1. Number and percentage of consumers, ages 16-64 with earned income.</b> <i>(higher is better)</i>	<b>14.50%</b> <b>23,265</b>	<b>14.29%</b> <b>650</b>	<b>TBD</b>	<b>TBD</b>	<ul style="list-style-type: none"> <li>• Identify consumers ages 16-64 with earned income.</li> <li>• New Measures data is forthcoming from the Employment Development Department (EDD).</li> <li>• Establish local partnership agreement between KRC, local educational agencies, and the Department of Rehabilitation.</li> </ul>
<b>2. Average annual wages for consumers ages 16-54</b> <i>(higher is better)</i>	<b>\$8,698</b>	<b>\$8,929</b>	<b>TBD</b>	<b>TBD</b>	<ul style="list-style-type: none"> <li>• Track progress. New Measures data is forthcoming from the Employment Development Department (EDD).</li> </ul>
<b>3. Annual earnings of consumers ages 16-64 compared to people with all disabilities in CA</b> <i>(higher is better)</i>	<b>14.50%</b>	<b>14.30%</b>	<b>TBD</b>	<b>TBD</b>	<ul style="list-style-type: none"> <li>• Track progress. New Measures data is forthcoming from the Employment Development Department (EDD).</li> <li>• Establish local partnership agreement between KRC, local educational agencies, and the Department of Rehabilitation.</li> </ul>
<b>4. Number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program.</b> <i>(higher is better)</i>	<b>UD</b>	<b>0</b>	<b>TBD</b>	<b>1</b>	<ul style="list-style-type: none"> <li>• Provide training and information to staff, community, and local providers regarding the Paid Internship Program (PIP).</li> <li>• Identify and track consumers participating in PIP.</li> <li>• Partner with local businesses, Dept. of Rehab, and school to increase number of PIP participants.</li> </ul>
<b>5. Percentage of adults who are placed in competitive, integrated employment following Participation in a Paid Internship Program</b> <i>(higher is better)</i>	<b>UD</b>	<b>0</b>	<b>TBD</b>	<b>1</b>	<ul style="list-style-type: none"> <li>• Track progress. New measures data if forthcoming</li> <li>• Establish local partnership agreement between KRC, local educational agencies, and the Department of Rehabilitation.</li> </ul>

**Public Policy Performance Measures (Related to Employment) CONTINUES.....**

<b>Measures</b>	<b>Statewide Average 2017</b>	<b>KRC Baseline as of 2017</b>	<b>Statewide Average July 2018</b>	<b>KRC Baseline as of July 2018</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<p><b>6. Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year.</b> <i>(higher is better)</i></p>	TBD	\$11/hr 20 hrs/wk	TBD	\$11/hr 25 hrs/wk	<ul style="list-style-type: none"> <li>Track progress. New measures data if forthcoming</li> </ul>
<p><b>7. Average wages and hours worked for adults engaged in competitive, integrated employment, on behalf of whom incentive payments have been made.</b> <i>(higher is better)</i></p>	TBD	\$10.77 hr 27 hrs/wk	TBD	\$12.66 hr 25 hrs/wk	<ul style="list-style-type: none"> <li>Track progress. New measures data if forthcoming</li> </ul>
<p><b>8. Total number of \$1000, \$1250 and \$1500 incentive payments made for the fiscal year</b> <i>(higher is better)</i></p>	TBD	\$1000(4) \$1250(3) \$1500(0)	TBD	\$1000(3) \$1250(2) \$1500(3)	<ul style="list-style-type: none"> <li>Track progress. New measures data if forthcoming</li> </ul>
<p><b>9. Percentage of adults who reported having integrated employment as a goal in their IPP</b> <i>(higher is better)</i></p>	2014-15 State Avg 27%	2014-15 KRC Avg 37%	TBD	TBD	<ul style="list-style-type: none"> <li>KRC to develop a plan on how to track these objectives.</li> <li>Obtain National Core Indicator (NCI) Survey.</li> <li>An "integrated" employment consist of competitive, individually, and/or group employment.</li> </ul>



**Public Policy Performance Measures (Related to Reducing Disparities and Improving Equity in Purchase of Services Expenditures)**

<b>Measures</b>	<b>KRC FY 2014-15 % Utilized</b>	<b>KRC FY 2014-15 Age &amp; Utilized</b>	<b>KRC FY 2015-16 % Utilized</b>	<b>KRC FY 2015-16 Age &amp; Utilized</b>	<b>KRC FY 2016-17 % Utilized</b>	<b>KRC FY 2016-17 Age &amp; Utilized</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<p><b>2. Percent of total annual purchase of service expenditures by individual's ethnicity and age:</b></p> <p>* Birth to age two, inclusive.</p> <p>* Age three to 21, inclusive.</p> <p>* Twenty-two and older.</p>	<p><b>Asian</b> 66.7%</p> <p>-</p> <p><b>Black/AA</b> 68.3%</p> <p>-</p> <p><b>Filipino</b> 65.7%</p> <p>-</p> <p><b>Hispanic</b> 64.5%</p> <p>-</p> <p><b>Native American</b> 75.7%</p> <p>-</p> <p><b>Other</b> 70.2%</p> <p>-</p> <p><b>White</b> 70.1%</p>	<p><b>0 - 2</b> 53.5%</p> <p>-</p> <p><b>3 - 21</b> 61.7%</p> <p>-</p> <p><b>22 - ^</b> 71.1%</p>	<p><b>Asian</b> 62.5%</p> <p>-</p> <p><b>Black/AA</b> 64.5%</p> <p>-</p> <p><b>Filipino</b> 59.3%</p> <p>-</p> <p><b>Hispanic</b> 61.1%</p> <p>-</p> <p><b>Native American</b> 76.6%</p> <p>-</p> <p><b>Other</b> 64.5%</p> <p>-</p> <p><b>White</b> 67.5%</p>	<p><b>0 - 2</b> 53.6%</p> <p>-</p> <p><b>3 - 21</b> 53.8%</p> <p>-</p> <p><b>22 - ^</b> 69.7%</p>	<p><b>Asian</b> 62.7%</p> <p>-</p> <p><b>Black/AA</b> 59.8%</p> <p>-</p> <p><b>Filipino</b> 45.6%</p> <p>-</p> <p><b>Hispanic</b> 50.7%</p> <p>-</p> <p><b>Native American</b> 69.3%</p> <p>-</p> <p><b>Other</b> 60.2%</p> <p>-</p> <p><b>White</b> 62.8%</p>	<p><b>0 - 2</b> 53.6%</p> <p>-</p> <p><b>3 - 21</b> 49.9%</p> <p>-</p> <p><b>22 - ^</b> 61.1%</p>	<ul style="list-style-type: none"> <li>• KRC will utilized the DDS Disparity Grant to implement a plan to address disparity for birth to 8 years, and 8 years and over.</li> <li>• Conduct outreach and training through educational presentations about regional center services in venues serving families with young children [birth to 8 years] in KRC's catchment area, utilizing Early Start networks.</li> <li>• Enhanced assessment and intake process by restructuring the unit, providing training in the Hawaii Early Learning Profile (HELP), or the Infant-Toddler Developmental Assessment (IDA).</li> </ul>

**Public Policy Performance Measures (Related to Reducing Disparities and Improving Equity in Purchase of Services Expenditures) .... Continues**

<b>Measures</b>	<b>KRC FY 2014-15 Ethnicity All Ages</b>	<b>KRC FY 2014-15 Age</b>	<b>KRC FY 2015-16 Ethnicity All Ages</b>	<b>KRC FY 2015-16 Age</b>	<b>KRC FY 2016-17 Ethnicity All Ages</b>	<b>KRC FY 2016-17 Age</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>3. Number and percent of individuals receiving only case management services by age and ethnicity:</b> * Birth to age two, inclusive. * Age three to 21, inclusive. * Twenty-two and older.	<b>Asian</b> 20 <b>18.7%</b>		<b>Asian</b> 26 <b>21.7%</b>		<b>Asian</b> 59 <b>24.2%</b>		<ul style="list-style-type: none"> <li>• Through the Individual Program Plan (IPP) process KRC will assure that case management continues to be sufficient to meet the needs of the clients.</li> <li>• Through the Individual Program Plan (IPP) process KRC will to include all services not funded by POS dollars.</li> <li>• Hire additional case worker to reduce caseload ratio.</li> </ul>
	-		-		-		
	<b>Black/AA</b> 119 <b>17.2%</b>		<b>Black/AA</b> 141 <b>19.5%</b>		<b>Black/AA</b> 168 <b>22.5%</b>		
	-		-		-		
	<b>Filipino</b> 19 <b>18.8%</b>	<b>0 - 2</b> 100	<b>Filipino</b> 21 <b>20.6%</b>	<b>0 - 2</b> 100	<b>Filipino</b> 2 <b>50%</b>	<b>0 - 2</b> 97	
	-	<b>10.2%</b>	-	<b>10.2%</b>	-	<b>8.4%</b>	
	<b>Hispanic</b> 1,018 <b>27.9%</b>	-	<b>Hispanic</b> 1,112 <b>28.7%</b>	-	<b>Hispanic</b> 1,187	<b>3 - 21</b> 1,599	
	-	<b>3 - 21</b> 1,335	-	<b>3 - 21</b> 1,335	<b>29%</b>	<b>39.8%</b>	
	<b>Native American</b> 13 <b>21.3%</b>	-	<b>Native American</b> 14 <b>23.0 %</b>	-	<b>Native American</b> 10	<b>22 - ^</b> 564	
	-	<b>22 - ^</b> 503	-	<b>22 - ^</b> 503	<b>15.4 %</b>	<b>14.8%</b>	
	<b>Other</b> 138 <b>22.9%</b>	<b>13.9%</b>	<b>Other</b> 151 <b>22.6%</b>	<b>13.9%</b>	-		
	-		-		<b>Other</b> 181 <b>26.4%</b>		
<b>Polynesia</b> n 0 <b>0%</b>		<b>Polynesia</b> n 1 <b>16.7%</b>		-			
-		-		<b>White</b> 653 <b>20.9 %</b>			
<b>White</b> 611 <b>19.8 %</b>		<b>White</b> 617 <b>19.8 %</b>					

**Compliance Measures** <sup>1</sup>UD = Under Development

<b>Measures</b>					<b>Yes/No</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>1. Unqualified independent audit with no material finding(s).</b>					<b>YES</b>	Establish, apply and maintain good business practices and generally accepted accounting principles.
<b>2. Substantial compliance with Department of Developmental Services fiscal audit</b>					<b>YES</b>	Establish, apply and maintain good business practices and generally accepted accounting principles.
<b>3. Accuracy percent of POS fiscal projections (based on February SOAR)</b>					<b>YES</b>	Strive to improved accuracy of POS fiscal projections based on history and ongoing utilization review.
<b>4. Operates within OPS budget</b>					<b>YES</b>	Develop plan to operate within the operational funds allocation.
<b>5. Certified to participate in Waiver</b>					<b>YES</b>	Maintain compliance with Medicaid Waiver requirements.
<b>6. Compliance with Vendor Audit Requirements per contract, Article III, Section 10.</b>					<b>YES</b>	Maintain compliance with contract.
<b>Measures</b>	<b>Statewide Average May 2017</b>	<b>KRC Baseline as of May 2017</b>	<b>Statewide Average July 2018</b>	<b>KRC Baseline as of July 2018</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>	
<b>7. CDER/ESR Currency</b>	<b>98.38%</b>	<b>99.53%</b>	<b>98.52%</b>	<b>99.37%</b>	Continue to monitor timely completion of CDER/ESR.	
<b>Measures</b>	<b>State Target</b>	<b>FFY 2012 Report</b>	<b>FFY 2015 Report</b>	<b>FFY 2018 Report</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>	
<b>8. Intake/assessment and IFSP time lines (0-2).</b>	<b>100%</b>	<b>90%</b>	<b>96%</b>	<b>Pending</b>	Implement to ensure timely completion of intake/assessment and IFSP. Maintain compliance with T17 requirements [R3].	

**Compliance Measures** <sup>1</sup>UD = Under Development .... **Continues**

<b>Measures</b>	<b>Statewide Average May 2017</b>	<b>KRC Baseline as of May 2017</b>	<b>Statewide Average July 2017</b>	<b>KRC Baseline as of July 2017</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>9. Intake/assessment time lines for consumers ages 3 and above.</b>	<b>98.36%</b>	<b>99.48%</b>	<b>99.12%</b>	<b>99.37%</b>	<p>Implement plan to ensure timely completion of intake/assessment.</p> <p>Complete a comprehensive review of the Intake Process to move towards meeting statutory requirements.</p>
<b>Measures</b>	<b>Federal Revenue Audit Report 2012</b>	<b>Federal Revenue Audit Report 2014</b>	<b>Federal Revenue Audit Report 2015</b>	<b>Federal Revenue Audit Report 2017</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>10. IPP Development (WIC requirements)</b>	<b>97%</b>	<b>97%</b>	<b>96%</b>	<b>less than 50%</b>	<ul style="list-style-type: none"> <li>• Comply with all requirement of WIC 4646.5c(3) for timely completion of individual program plans for consumers receiving services under the Lanterman Act.</li> <li>• Hire additional case worker to reduce caseload ratio.</li> <li>• New Service Coordinators will be trained on all aspects of the IPP process, including timelines.</li> </ul>
<b>Measures</b>	<b>State Target</b>	<b>FFY 2012 Report</b>	<b>FFY 2015 Report</b>	<b>FFY 2018 Report</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>11. IFSP Development (Title 17 requirements).</b>	<b>100%</b>	<b>100%</b>	<b>68%</b>	<b>Pending</b>	<ul style="list-style-type: none"> <li>• Comply with all requirement of Title 17 for timely completion of individual program plans for infants and children receiving Early Intervention services [R5].</li> <li>• Service Coordinators will be trained on all aspect of the IFSP process, including time lines.</li> <li>• Train early start/assessment Coordinators the use of HELP.</li> </ul>

## STATEMENT OF ASSURANCES

This is to assure that **Kern Regional Center** Year 2019 Performance Contract was developed in accordance with the requirements specified in Welfare and Institutions Code section 4629 and the Department of Developmental Services' (DDS) Year 2019 Performance

The performance contract was developed through a public process which included:

- Providing information, in an understandable form, to the community about regional center services and supports, including budget information and baseline data on services and supports and the regional center operations [WIC 4629 (c)(B)(i)];
- Conducting a public meeting where participants can provide input on performance objectives and using focus groups or surveys to collect information from the community [WIC 4629 (c)(B)(ii)];
- Providing at least ten calendar days advance public notice of the date of the public meeting (guidelines); and,
- Circulating a draft of the performance objectives to the community for input prior to presentation at a regional center board meeting where additional public input will be taken and considered before adoption of the objectives [WIC 4629 (c)(B)(iii)];

Signature of RC Director: \_\_\_\_\_  
Michi A. Gates, Ph.D. Kern Regional Center Executive Director

Date: \_\_\_\_\_