

KERN REGIONAL CENTER

3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

Board of Directors Meeting

6:30 p.m. – 8:00 p.m.

KRC Malibu Conference Room

3300 N. Sillect Ave.

Bakersfield, CA 93308

MINUTES

September 24, 2019

Present Board Members:

Oscar Axume

Mitzi Villalon

Jasmeet Bains

Mark Tolentino

Martin Vasquez

Simon Verdugo

Ryan Jones

Quanah Mason

GENERAL BUSINESS

1. Call to Order and Introductions

The meeting was called to order at approximately 6:31 p.m. by Oscar Axume. It was determined that a quorum was present.

2. Approval/Additions to Agenda

A. Regular Meeting of the Board of Directors Agenda dated September 24, 2019.

M/S/C – (Villalon/Mason) to approve the agenda for the meeting of September 24, 2019
8-0-0.

3. Meeting Minute Approval

A. Minutes of the Regular Meeting of the Board of Directors held August 27, 2019.

M/S/C – (Vasquez/Villalon) to approve minutes of the regular meeting of the Board of Directors of August 27, 2019. 8-0-0.

4. Public Input

A. **Cindy Martinez** reported on the KRC Thanksgiving Baskets. So far, we have received one basket from Ridgecrest. It has candy and lottery tickets. October 21st we are hoping to have all the baskets and store them in a room to have for show, during lunch time. We are looking into putting something online to sell tickets. We will go to the vendor lunch and raffle baskets on November 8th and a Torta sale October 24th and show the baskets at that time too. We have been able to fulfill all referrals in past years. Last year we raised \$5,000 and 300 baskets. We hope to have more baskets this year as we have more Service Coordinators. Each unit donates a basket.

UNFINISHED BUSINESS

REPORTS

5. Board President Report

- A. Oscar Axume provided information on the Board Training as required in the special contract language. Matthew Bahr was the trainer, he will prepare a progress report for DDS. We will continue to do Board Trainings as needed. The Board has two subcommittees, Board Policy Committee and Social Media Committee that will meet in the next few weeks and report at the next Board meeting.

6. Client Representative

Roy Rocha – Client advisory will take place in December. A couple months ago we had BPD come out and provided us with safety tips. Our last meeting will be held in December. I asked, Ms. Gates if it's possible to have my meetings before the Board Meeting, so I can provide the Board Meeting with a packet. Today, we had our staff meeting. I proposed to Ms. Gates if we can start planning a Client Conference for 2020 in town, instead of traveling out and save money and have it here in Bakersfield, at the Double Tree Hotel. I will have more information at our next Board Meeting.

7. Financial Report

- a. Tom Wolfgram provided the financial report 18-19 with the expenditures as of August, 2019.
- b. This report is as of July and August of 2019. You can see the actual expenditures for each month and by category as to what we have paid out. We have vendors that don't bill us until a couple of months so those don't reflect until later.
- c. Operations budget I have divided it up by each month and given the two amounts. If you look at the operations for July the expenditures were higher than August in the salaries and benefits because we had a defined benefit payment that we had to make. We had a prepaid lease expense that we paid in July.

8. Executive Director's Report

- a. Michi Gates provided an overview of our All Staff Meeting that took place September 24th. It was a really good meeting. We have our All Staff meetings quarterly and that includes our Bishop staff. I would like to give credit to Shannon Lueck, Training Coordinator. She coordinates all staff meetings, which are primarily training opportunities and to Karey Morris, HR Manager, for making our meetings fun and acknowledging staff with certificates who go above and beyond their duties.
- b. We had Tamara Rodriguez from DDS present. She came to talk to us about emergency preparedness. Tamara talked to our staff about the Everbridge System which is a communication system that Regional Center, Fire Department, Sheriff's Department and other entities use to communicate to a range of people through phone, email, and text. Tamara was very good at explaining to staff the kinds of things that they do that really help us to communicate appropriately to everybody by putting appropriate information into our SANDIS and CDER systems. The Everbridge System helps you target

and tailor the communication that is sent out. Tamara is very passionate about what she does and extremely helpful and is always available when we have questions.

- c. Provided the board with an update on New Leaf. We decided to move forward with transferring all payees. We have a representative from New Leaf sitting in the audience and if the board is interested they're happy to do a presentation on how their payee system works, the security measures and exactly what they do to assist our clients. There are about 1,000 clients now that receive payeeship services from New Leaf instead of KRC.
- d. Update on Cal Fresh. This is a new benefit that's very important to the individuals we serve. In the past individuals who received social security benefits could not apply for food stamps through the Cal Fresh program. This year it is now open to the individuals we serve to apply for Cal Fresh benefits.

9. Vendor Advisory Committee

- a. Mitzi Villalon, The Vendor Advisory Committee met on September 10th.
- b. No Vendor issues, all vendors were happy last month.
- c. Anita Moore, from Express Transit provided great information. Express is renting vans with wheelchair accessibility, must use their driver.
- d. Aaron Markovits with the Transition to Independent Living Program (TIL) spoke about their Casablanca Casino Night, saying it was a huge success and they received several sponsorships/scholarships for their attending students.
- e. CVS and Walgreen do an ongoing drug take back for medications that are expired. Now, CVS and Walgreens have boxes available for disposal. I'm unsure if all CVS and Walgreens provide this service.

10. Staff Report

- a. Cheryl Mallinson reported that on September 22, 2019, Self Determination had a meeting and discussed the transition of individuals in the pilot group and for those individuals that were selected to go into the Self Determination. There were 95 individuals for Kern, 29 of those are from the original 19 year Pilot. Out of the 29 only 6 individuals have yet to transition over into the new Self Determination. Celia, Andrea and her team are working closely with those families to get them over. On October 24, 2019, KRC is having another orientation for Self Determination, for those families who have yet to go through it. Our next meeting for Self Determination October 21, 2019 at 5:00 p.m.
- b. KRC participated in Bishop's "Chalk it Up" event. It was competing with other events in the community, so they only had about 35 families that participated.
- c. Update on Jenkins home. Jenkins is a residential facility for persons with specialized health care needs with a behavioral component. Which means that individuals who need 24/7 medical care may need additional assistance due to behaviors, such as pulling IV line. This particular home was developed for that and is still in construction stage. Cherylle showed pictures of the developments. Currently, we are still searching for a home for our 18/19 project EBSH. It's in partnership with integrated project Southern California and North LA Regional Center.
- d. FY for 19/20, the department has yet to release the CPP CRDP. We did request budget items of development for resources.

- e. **Performance Contract** Cherylle Mallinson - Last month I presented a draft of KRC's Performance Contract in accordance with WIC 4629 RC must conduct a public meeting where participants can provide input on the performance objectives and during focus groups to collect information from the community. Public meeting was held Wednesday, September 4, 2019. In addition to that the Vendor Advisory Committee, management and staff also gets information about the Performance Contract. Tonight, I am asking the Board a motion for approval to submit to the state KRC 2020 Performance Contract.

M/S/C - (Bains/Villalon) The Board approved the KRC 2020 Performance Contract for submission to DDS. 8-0-0.

BOARD TRAINING

NEW BUSINESS

GOOD AND WELFARE

- a. Meeting is adjourned at approximately 7:50 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, October 22, 2019, at 6:30p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Administrative Assistant during regular business hours at 661-852-3360.

Respectfully submitted: _____

Action Items:

M/S/C - (Bains/Villalon) The Board approved the KRC 2020 Performance Contract for submission to DDS. 8-0-0

Upcoming Dates / Events / Announcements:

- a. Self Determination meeting on Oct. 21st @ 5 p.m. in the Malibu Room at KRC
- b. Thanksgiving Committee, Torta Sale on Oct. 24th @ 11:30 a.m.
- c. Vendor Advisory Oct. 22nd

- d. Self Determination Orientation Oct. 24th from 5:30 p.m. - 8:30 p.m.
- e. Exceptional Families, UCLA Autism Genetic Research Study Oct. 26th
- f. Annual KRC Luncheon, Nov. 8th at the Double Tree