

**KERN REGIONAL CENTER**

3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

**Board of Directors Meeting**

**6:00 p.m. – 7:30 p.m.**

**KRC Malibu Conference Room**

**3300 N. Sillect Ave.**

**Bakersfield, CA 93308**

**MINUTES**

**November 15, 2016**

Present Board Members:

Kurt Van Sciver, Interim President

Frank Meyer

Laurie Hughey

Tracy Brown

Ismael Romero

Quanah Mason

Nickolerene Mensch

**GENERAL BUSINESS**

**1. Call to Order and Introductions**

The meeting was called to order at approximately 6:00 p.m. by Kurt Van Sciver. It was determined that a quorum was present.

**2. Approval/Additions to Agenda**

- A. Regular Meeting of the Board of Directors Agenda dated November 15, 2016.  
M/S/C - (Meyer/Romero) to approve the Agenda. 7-0-0.

**3. Meeting Minute Approval**

- A. Minutes of the Regular Meeting of the Board of Directors held April 26, 2016 and Special Meeting of October 25, 2016.  
M/S/C - (Mensch/Hughey) to approve Minutes. 7-0-0.

**4. Public Input**

- A. **Meri Mattheus** – KRC Service Coordinator/Parent, has noticed a reduction in services to consumers and requested additional support from the Board Members.
- B. **Cindy Martinez** – KRC Service Coordinator and family member of a client, reported that the Thanksgiving Basket Committee raised about \$4,500.00. 139 baskets will be distributed to families on Monday. Cindy thanked everyone for their work and contributions. She informed that this may be the last year she organizes this drive.
- C. **Teresa Farmer** – Parent, commended Cindy and Meri for their hard work.

Informed the board that not all parents are receiving notices of community meetings held by KRC. She requested that someone look into this. Teresa requested that agenda be posted in a timely manner and that Duane's name be removed from the KRC website. Ms. Farmer stated that she believes consultants should not be at KRC for longer than 120 days. Ms. Farmer inquired as to whether or not KRC was released from Social Security at some point and requested an answer.

- D. Corrine Rojo and Maria Salinas** – KRC Service Coordinators/Negotiation Team Members, spoke about the extensive negotiation process and the proposals. Corrine has requested assistance from the Board Members in the negotiation process. Maria expressed that the service coordinators love what they do and requested that the Board Members fulfill their fiduciary responsibilities.
- E. Ben Jones** – Parent and Financial Representative at Northwestern Mutual, wants to provide assistance to parents of individuals with developmental disabilities. He is located at 5080 California Ave #350, Bakersfield, CA 93309 and their phone number is (661) 321-9172.
- F. Jamie Bargaen** – KRC Service Coordinator, expressed that negotiations and the insurance portion of the contract would affect her drastically. Ms. Bargaen expressed that she is willing to make compromise but does not want the staff to be broken over the financial burdens the new contract may bring.
- G. Adela Alvarez (Nidya S. Madrigal-Navia as Translator)** – Parent, asked that the Board help negotiations come to an agreement. Ms. Alvarez believes the negotiations are affecting the consumers and stated the SCs are unable to attend IPP meetings the approval for services are being delayed due to their high caseloads.
- H. Iman Killebrew** – Vendor, expressed that there is a lack of communication between the vendors and the case managers. Ms. Killebrew asked what the process was for transitioning consumers from one case manager to another. Ms. Killebrew is concerned that important consumer information is not properly being passed on to the new case managers.

## UNFINISHED BUSINESS

### REPORTS

#### **5. Board President Report**

- A.** The board has been focused on the Union negotiations and the board is informed that the negotiations are nearing an end. Interim Board President, Mr. Van Sciver, understands the sacrifices that the staff is making in order to bring Kern Regional Center to a more financial stability.
- B.** The Board is aware of the Social Security issue and will deal with it at the appropriate time.
- C.** The Board hopes to conclude the Union Negotiations in order to then conclude the refinance of the bond and deal with the lease issue to free up some additional money. The money freed up from this process would be used to hire an Executive Director and additional staff.
- D.** The Nominating Committee will meet prior to the next Board Meeting to make recommendations for additional Board Members.

## 6. Financial Report

- A. Jon Gusman presented his financial report.
  - a. Please see **Attachment 1**.
  - b. Kern's cash flow balance to date is at \$26.14 million.
  - c. Since the last board meeting, Kern was paid for its September claim.
  - d. As of October 31<sup>st</sup>, 33% of the fiscal year has expired; Kern's deficit to date rests at \$387,000. Savings are due to health insurance enrollment updates and salary savings.
  - e. For POS, Kern has spent a total of \$46.3 million amongst its purchase of service and community placement plan programs. Kern is currently working on the first projection for purchase of service which is due by December 10<sup>th</sup>.
  - f. DDS will be issuing contract amendments for 14/15, 15/16 and the C2 contract amendment for the current year. Jon requests a motion from the board to allow the interim Board President to sign the contract amendments upon arrival.
    - M/S/C - (Meyer/Mensch)** to allow Interim Board President, Kurt Van Sciver, to sign the contract amendments upon arrival. 7-0-0.
  - g. KRC is currently being audited, per state contract, for fiscal years 15/16 with a completion date of January 2017. Once the audit is completed, Barbich will present the audit to the Board.

## 7. Interim Director Report

- A. The State Counsel set up two meetings for Robert to attend. One meeting was held in Bakersfield, the other in Bishop.
  - a. 212 of Kern's 8,000 consumers are in Bishop. Out of those 212 consumers 178 are white, 33 Spanish and 1 Cambodian.
  - b. One issue discussed at the meeting was the lack of providers in Inyo and Mono counties.
  - c. There are seven different tribes/reservations between Inyo and Mono counties. Bishop is the largest tribe in California with over 2,000 members enrolled. The tribe believes very strongly in education and works very closely with Bishop's junior college.
  - d. Robert thanked Michelle Farley, Lynn Fjeld and Cherylle Mallinson for their outstanding work with the Porterville Developmental Center.

## 8. Vendor Advisory Committee

- A. Nothing to report.

## 9. Staff Report

### A. Cherylle Mallinson -

#### a. Self Determination

- i. No changes to Self Determination since the last board meeting. The next Board Meeting will be Monday, January 23, 2017. More information can be found on the website.

#### b. ABX2-1 Funding to Promote Equity and Reduce Disparity

- i. On July 25<sup>th</sup>, 2016, the Department provided directives to apply for additional funding to implement plans to reduce disparities in the KRC's POS based on current data to achieve measurable results. KRC

submitted its proposal to address KRC's purchase of service disparity in authorization, utilization and expenditures by collecting the data and providing outreach to the community at the Intake process. KRC also included in that proposal to request funding for bilingual service coordinators.

ii. KRC's grant request has been approved by the Department.

**c. Community Placement Plan**

i. John Noriega and Cherylle Mallinson have toured potential homes with Brilliant Corners in relation to the acquisition of two properties awarded to them at the last Board Meeting.

ii. RFPs are currently posted and four are coming soon.

**d. Performance Contract**

i. Cherylle will present the performance contract to the Board in January.

ii. There job offers for two resource developers, two assessment coordinators. Second set of interviews for Intake Coordinator and Executive Assistant will be held tomorrow.

iii. John Noriega reported on the Audit Reviews. There are still 5 vendors that have not complied. The list of full compliance is now at 58 vendors.

**B. Plan of Action Regarding Caseload Ratio**

i. Laura Hughes reported that three service coordinators were promoted to Program Managers. The new Program Managers are Ed Romero, Juan Vieyra and Karla Tomlinson.

ii. The second round of Service Coordinator interviews will take place the first week of December.

iii. Laura is currently reviewing the Disparity Data and will be providing the data to the Board.

iv. Board Member, Laurie Hughey, stated vendors are having trouble getting in contact with Service Coordinators. Laura advised that vendors request to speak to the Program Manager of the day.

**10. Client Representative**

a. Roy Rocha visited BARC. Roy has requested letters in support of Social Recreation from three different vendors. Roy also indicated that he would be speaking to the Get Bus people regarding the time changes as clients are out in the dark awaiting for the buses.

**NEW BUSINESS**

**GOOD AND WELFARE**

a. Meeting is adjourned at approximately 7:38 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, January 24, 2017, at 6:00 p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Administrative Assistant during regular business hours at 661-852-3360.

Respectfully submitted: \_\_\_\_\_  
Eva Rocha

**Actions:**

**M/S/C** - (Meyer/Romero) to approve the Agenda. 7-0-0.

**M/S/C** - (Mensch/Hughey) to approve Minutes. 7-0-0.

**M/S/C** - (Meyer/Mensch) to allow Interim Board President, Kurt Van Sciver, to sign the contract amendments upon arrival. 7-0-0.

KERN REGIONAL CENTER  
 BUDGET AND EXPENSE REPORT  
 FY 2016/2017  
 AS OF OCTOBER 31, 2016

Col. 1                      Col. 2                      Col. 3                      Col. 4                      Col. 5                      Col. 6                      Col. 7

(1) - OPERATIONS	Preliminary Allocation - C Series	C-1 Allocation	Total Allocation To Date thru C-1 Allocation - Col. 1 + Col. 2	Operations By Claim to State July to Oct 2016	Projected - Nov to June 2017	Total Projected - Col. 4 + Col. 5	Projected Balance - Col. 3 - Col. 6
<b>GENERAL</b>							
Salaries and Benefits	\$ 13,269,648	\$ 2,177,088	\$ 15,446,736	\$ 4,487,549	\$ 10,448,311	\$ 14,935,860	
Operating Expenses	3,051,457	3,051,457	3,051,457	1,285,475	2,773,866	4,059,340	
<b>TOTAL PERSONNEL SERVICES</b>	<b>13,269,648</b>	<b>5,228,545</b>	<b>18,498,193</b>	<b>5,773,024</b>	<b>13,222,177</b>	<b>18,995,200</b>	<b>(497,007)</b>
Less: Interest Income				(17,354)	(27,646)	(45,000)	45,000
Less: ICF SPA Fees ( see Note 2)				(17,895)	(42,105)	(60,000)	60,000
Less: Other Income				(3,999)	(1,001)	(5,000)	5,000
<b>SUBTOTAL GENERAL</b>	<b>\$ 13,269,648</b>	<b>\$ 5,228,545</b>	<b>\$ 18,498,193</b>	<b>\$ 5,733,776</b>	<b>\$ 13,151,425</b>	<b>\$ 18,885,200</b>	<b>\$ (387,007)</b>
Percentage			100%	31.00%	71.10%		-2.09%
<b>COMMUNITY PLACEMENT PLAN (CPP)</b>							
Salaries & Benefits	\$ 533,950	\$ 533,950	\$ 533,950	\$ 101,344	\$ 432,606	\$ 533,950	
Operating Expenses	28,525	28,525	28,525	9,692	18,833	28,525	
<b>SUBTOTAL CPP</b>	<b>\$ -</b>	<b>\$ 562,475</b>	<b>\$ 562,475</b>	<b>\$ 111,037</b>	<b>\$ 451,438</b>	<b>\$ 562,475</b>	<b>\$ -</b>
<b>FOSTERGRANDPARENT (FGP)</b>							
Salaries & Benefits	\$ 59,043	\$ 59,043	\$ 59,043	\$ 22,560	\$ 36,483	\$ 59,043	
Operating Expenses	112,977	112,977	112,977	23,714	89,263	112,977	
<b>SUBTOTAL FGP</b>	<b>\$ -</b>	<b>\$ 172,020</b>	<b>\$ 172,020</b>	<b>\$ 46,274</b>	<b>\$ 125,746</b>	<b>\$ 172,020</b>	<b>\$ -</b>
<b>GRAND TOTAL OPERATIONS</b>	<b>\$ 13,269,648</b>	<b>\$ 5,963,040</b>	<b>\$ 19,232,688</b>	<b>\$ 5,891,086</b>	<b>\$ 13,728,609</b>	<b>\$ 19,619,695</b>	<b>\$ (387,007)</b>
Percentage			100%	30.63%	71.38%		-2.01%

Note 1: The "Projected Balance" is an estimate of the difference between KRC's funding allocation from DDS (col. 3), and Total Projected (col. 6)

Note 2: The Intermediate Care Facility State Plan Amendment (ICF SPA) administrative fees are included in this fiscal year as an offset to current year expenditures. The fees are 1.5% of current year day program and transportation costs for KRC clients that resided in ICF's.

KERN REGIONAL CENTER  
 BUDGET AND EXPENSE REPORT  
 FY 2016/2017  
 AS OF OCTOBER 31, 2016

Col. 1                      Col. 2                      Col. 3                      Col. 4                      Col. 5                      Col. 6                      Col. 7

(2) - PURCHASE OF SERVICES	Preliminary Allocation - C Series	C-1 Allocation	Total Allocation To Date thru C-1 Alloc - Col. 1 + Col. 2	Operations By Claim to State - July to Oct 2016	Projected - Nov to June 2017	Total Projected - Col. 4 + Col. 5	Projected Balance - Col. 3 - Col. 6
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<b>GENERAL</b>							
Out of Home Care	\$ 27,596,864	\$ 6,491,275	\$ 34,088,139	\$ 11,178,251	\$ 22,702,687	\$ 33,880,938	\$ 207,201
Day Programs	21,393,226	7,419,872	28,813,098	9,452,309	19,200,165	28,652,474	160,624
Other Services	72,174,104	20,702,444	92,876,548	26,359,897	65,974,757	92,334,654	541,894
<b>SUBTOTAL GENERAL</b>	<b>121,164,194</b>	<b>34,613,591</b>	<b>155,777,785</b>	<b>46,990,458</b>	<b>107,877,608</b>	<b>154,868,066</b>	<b>909,719</b>

Less: ICF SPA Funded					(967,758)	(2,294,770)	(3,262,528)
<b>TOTAL GENERAL</b>	<b>\$ 121,164,194</b>	<b>\$ 34,613,591</b>	<b>\$ 155,777,785</b>	<b>\$ 46,022,699</b>	<b>\$ 105,582,839</b>	<b>\$ 151,605,538</b>	<b>\$ 4,172,247</b>
Percentage			100%	29.54%	67.78%		2.68%

<b>COMMUNITY PLACEMENT PLAN (CPP)</b>							
Out of Home Care	\$ 295,134	\$ 198,010	\$ 295,134	\$ 269,316	\$ 25,818	\$ 295,134	(0)
Day Programs	198,010	3,996,996	198,010	706	197,304	198,010	0
Other Services	3,996,996	4,490,140	3,996,996	52,403	3,944,593	3,996,996	0
<b>TOTAL CPP</b>	<b>\$ -</b>	<b>\$ 4,490,140</b>	<b>\$ 4,490,140</b>	<b>\$ 322,425</b>	<b>\$ 4,167,715</b>	<b>\$ 4,490,140</b>	<b>\$ (0)</b>
Percentage			100.00%	7.18%	92.82%		0.00%

<b>TOTAL PURCHASE OF SERVICE</b>	<b>\$ 121,164,194</b>	<b>\$ 39,103,731</b>	<b>\$ 160,267,925</b>	<b>\$ 46,345,124</b>	<b>\$ 109,750,554</b>	<b>\$ 156,095,678</b>	<b>\$ 4,172,247</b>
Percentage			100%	28.92%	68.48%		2.60%

<b>GRAND TOTAL ALL BUDGETS</b>	<b>\$ 134,433,842</b>	<b>\$ 45,066,771</b>	<b>\$ 179,500,613</b>	<b>\$ 52,236,210</b>	<b>\$ 123,479,163</b>	<b>\$ 175,715,373</b>	<b>\$ 3,785,240</b>
Percentage			100%	29.10%	68.79%		2.11%

Note 1: The "Projected Balance" is an estimate of the difference between KRC's funding allocation from DDS (col. 3), and Total Projected (col. 6)

Note 2: Reimbursement for the estimated costs of day program and transportation for Intermediate Care Facility State Plan Amendment clients is not funded by DDS's Standard Agreement. The reimbursement to KRC will be provided from the SPA ICF's within the catchment area.