



Kern Regional Center (KRC)  
Self Determination Advisory Committee (SDAC) Meeting Minutes

**November 30, 2020 – 5:00 pm**

**Teleconference via Zoom Webinar**

<https://us02web.zoom.us/j/86757326702?pwd=MllvVzBXY3ZMKzVlcGJpaTYvdVlscz09>

**Members Present**

Rick Wood (Chair)  
Kelly Kulzer-Reyes  
Nick Schneider

**Members Absent**

Mario Espinoza

**Others Attending**

Cherylle Mallinson  
Michi Gates  
Kristine Khuu  
Melanie Waters  
Andrea Conetto  
Dian Schneider  
Yesenia Mackie  
Karina Proffer  
Yolanda Cruz

Cindy Cox  
Christina Rockwell  
Eliza Dyer  
Edwin Pineda (DDS)  
Katie Ramirez (Ally)  
Patty Stump  
Olivia Gonzalez (Aveanna  
Healthcare)

- 1) **Call to Order**  
*5:04 pm (Wood)*
- 2) **Establish of Quorum**  
*Quorum was established*
- 3) **Additional Agenda Items**  
*Item #6.a.2 – Report of Statewide Self-Determination Workgroup*
- 4) **Public Comment**  
*Yolanda Cruz, State Council of Developmental Disabilities (SCDD)*
  1. *Requests from providers or Independent Facilitators (IF's) may be made to Yolanda or Tamica at State Council for Personal Protective Equipment (PPE)*
- 5) **Approval of Minutes – October 26, 2020**  
*Add as agenda item for January – deferring to next meeting*
- 6) **Status of SDP (Wood/Kulzer-Reyes)**
  - a) **Updates on SD**
    - 1) *(Wood) After meeting with Nancy Bargmann she reiterated that it is not the intention of the department to delay the end of the program in June/July 2021. There was a discussion that Participant Directed Services is sort of a stepping stone to the Self-*

*Determination Program (SDP), afraid of impact. Primary discussion was on barriers, the barriers report put out, a lot of discussion of the departments reaction to it. Nancy assured that there will be more forthcoming from the department including a revamp of the budget tool as well as additional directives. Anxious to hear what the department is going to do for the members of the workgroup for the State Self-Determination Advisory Committee (SSDAC) to have regular meetings with those in charge of the SDP. Possibly having a third draw in January, thought there is dispute whether there should be a third draw. One view is to get people already drawn into the program. Nancy indicated that there is a select group of Regional Center (RC) Executive Directors (ED) that will be meeting with the department on a regular basis to discuss barriers, progress, and best practices. Rick will continue to maintain contact with Nancy.*

- 2) *(Wood) The SSDAC voted to have a workgroup, which consists of 7 chairs of advisory committees. First meeting was held to organize and to determine and divide duties. It was agreed to have each of the 7 become a mentor of two other Local Advisory Committee (LAC) chairs. Some think that the numbers are more important while others see quality plans as most important. Nancy Bargmann is aware there is not enough data to evaluate the program because there are not enough people in it.*
- 3) *(Wood) An email was sent out to some staff members that indicated what other Regional Centers LAC are doing. For example, some spend 30-45 minutes sharing stories, some are developing trainings to teach Self-Advocates about all things Self-Determination. There has been discussion of the DDS withdrawal survey, published in September. Nancy says there will be contact with individuals who withdrew from the program to find out why. There was some discussion about requiring Financial Management Service (FMS) to produce monthly reports to each participant served written in plain language. Some RC's are holding informational meeting in English and Spanish in alternating months. Rick would like to discuss what Kern Regional Center (KRC) might be able to do at its meeting in the future. The next SSDAC meeting will be held in February, and the workgroup will meet December 6, 2020.*
- 4) *(Kulzer-Reyes) Troubleshooting parts– San Diego is having a quarterly meeting that includes the RC designees, LAC and FMS to discuss what they are hearing and how to work through it so that it is fixed before June. It is a proactive approach to set up quarterly meetings (open communication) to also include IF's. Envision an informal session where best practices, barriers and problems are discussed in a setting with FMS to share information for comparative purposes and IF's to receive information from the FMS of what is and is not working. (Cruz) IF Brainstorming Sessions have been sent out, sessions are already happening. It is being done in conjunction with Central Valley Regional Center (CVRC) and KRC. Essentially at the next meeting FMS could be included into these meetings. There is a large mailing list for the English list, and a mailing list for Spanish sessions. Troubleshooting would be specific to KRC. Is there a template that can be shared for invoice so all are receiving the same form? (Mallinson) This would be best answered from Accounting, and as such the E-billing portal is challenging. Would have to get back to you if it is possible and how. (Kulzer-Reyes) Submitting the invoices to the FMS is not a problem, it's getting the FMS reimbursed. The FMS is vital to the success of the program, they cannot go bankrupt. Errors in billing have been really hard. (Gates) Will be taking this feedback to the Executive Team meeting that includes the Accounting department on Wednesday. KRC specifically having a lot of issues with UFIS E-billing system with regards to SDP and reimbursing the*

*FMS's. (Wood) Have a forum to see what issues are raised so they become known and so that the problems could be ultimately by resolved by June 7, 2021.*

**ACTION** – Motion to approve holding quarterly troubleshooting sessions within the Self-Determination Local Advisory Committee meeting time frame.

M/S/C – (Kulzer-Reyes/Schneider) Motion Approved

- b) **Orientation Update** – (Khuu) One family left, Spanish speaking, to complete*
- c) **Request for Information from KRC**– (Kulzer-Reyes) How many people have moved through using Fast-Track? How has the attendance been at the Meet & Greet sessions for the IF's?*

**7) KRC Updates (Pinal/Mallinson)**

- a) **KRC SD Update** – (Mallinson) KRC hosted a Meet & Greet held on a Saturday, November 21 and Monday, November 23. Saturday's session included 2 participants, but no family attendees. On Monday, there were 43 participants which included Program Managers and Service Coordinators. The IF's introduced themselves and spoke on a specific topic. One individual finalized their development of a plan and budget sheet, and choosing an IF. Waiting on consent for release of information for 5 individuals. May be slow during the holidays. (Khuu) Overall numbers include 38 individuals fully enrolled, 3 up from last month. 37 (non-pilot) are pending transition. There may be a couple transitioned over by December. 27 individuals were in the pilot, 11 were new. Kristine will share compiled data with the committee. (Wood) Would like to set a target number of individuals transitioned. Transitioning 5 individuals per month is a good number.*
- b) **General Update** – (Gates) Clear instructions were given to all client services staff to contact individuals to make regular calls weekly, then monthly, or as needed. Happy to get calls from families who have not been contacted.*
- c) **Nominations for Committee** – (Mallinson) Trying to clarify a couple of things. Need to have equal number of representation, it means KRC should have same as State Council. Want to make sure that the number of seats are equitable that is open. Once clarified, it will be sent out to committee members and will let you know what seats are open for the committee.*

**8) Topics for Next Meeting**

- 1. Call to Order*
- 2. Establishment of Quorum*
- 3. Additional Agenda Items*
- 4. Public Comments*
- 5. Approval of Minutes*
- 6. Status of SDP (Wood/Kulzer-Reyes)*
  - a) Troubleshooting - Billing*
  - b) Request of Information from KRC*
- 7. KRC Updates (Khuu/Mallinson)*
  - a) KRC SD Updates*
  - b) General Updates*
  - c) Fast-Track Updates*
  - d) Nominations for Committee*
- 8. Topics for Next Meeting*
- 9. Date of Next Meeting*

*10. Adjournment*

**9) Date of Next Meeting**

*January 11 at 5:00 pm possibly 25th*

**10) Adjournment**

*Motion to adjourn – M/S/C (Kulzer-Reyes/Schneider) Approved*

*Meeting adjourned at 6:25 pm*

DRAFT