



Kern Regional Center (KRC)  
Self Determination Advisory Committee (SDAC) Special Meeting Minutes  
June 29, 2020 – 5:00 pm

Teleconference via Zoom Webinar

<https://us02web.zoom.us/j/84077681039?pwd=aExaVEh1bUE2QTZJcUprQTR5UmhQUT09>

Password: 775530

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US: +1 669 219 2599 or +1 669 900 6833

Webinar ID: 840 7768 1039

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**Members Present**

Rick Wood (Chair)  
Kelly Kulzer-Reyes  
Nick Schneider  
Mario Espinoza

**Others Attending**

Cherylle Mallinson  
Sarah Fechner  
Dian Schneider  
Michi Gates  
Kristine Khuu  
Melanie Waters  
Yolanda Cruz (SDCC)  
Ana Guerra  
Amy McNinch  
Lulu Calvillo  
Ana Leheny

Yesenia Mackie  
Lisa Sasser  
Omelia Trigueros  
Karina Proffer  
Suzanne Toothman  
Jamie Bargaen  
Jennifer Rimer  
Tamica Fouts-Rachal (SDCC)  
Ed Romero

**Members Absent**

**1) Call to Order**

*5:11pm: Meeting called to order (Wood)*

**2) Establish of Quorum**

*Quorum was established*

**3) Public Comments**

*None*

#### 4) Action Item

##### a) Encumbering Funds for Self-Determination Program –

- i) *Discussion of encumbering funds held with no action taken. DDS has extended the time for regional centers to encumber funds from June 30, 2020 to September 30, 2020. Funds encumbered by this date must still be expended by March 2022.*
- ii) *Enclosure details priority areas for the use of the funding include: Orientation needs, recruitment/training of Independent Facilitators, collaborative group/workshops, joint training, support/coaching for transition to SDP, initial spending plan development, and additional identified needs. A number of regional centers have adopted plans that range on what they would like to do and how specific they are. A plan drafted from Westside Regional Center plan stood out. They have allocated funds for Spanish translation of meetings (\$5000) and included more support for SDAC (\$3000). Brainstormed with A. Cruthers of how to increase the number of statewide meetings. Will have 6 meetings a year instead of the original 2-3. Idea is to have the 21 regional centers each pay \$3000 for a total of \$63,000. State council will hire outside entity to run and organize meetings. Also in Westside's draft shows an allocation of \$30,210 to produce a Request for Proposal for services provided by either an individual or organization.*
- iii) *Reaction and questions of proposal submitted by Independent Facilitator from Inyo/Mono County including cost of service.*
  - *Acknowledgement of Spanish language interpretation of meetings, would rather see Spanish language supports available to families in small-groups*
  - *Training Development – Proposals shown can be adjusted to specific needs and what is developed then becomes property of the agency paying for it. RFP process takes time. Suggestion was made to utilize Melanie with the assistance of the committee to develop an RFP.*
  - *A process must be developed that includes how applicants would be interviewed, judged and scored for selection.*
  - *Kern County area has an entity, Exceptional Families, which have attended past meetings and expressed interest in providing support and hold annual workshops. May provide proposal to target Spanish speaking families.*
  - *Concern expressed of the phrasing of support for the Statewide SDAC in the provided proposal. Recommendation made to use terminology included in the bullet topics provided by DDS to prevent an audit.*
- iv) *Statewide SDAC Meetings – Cost of each meeting about \$20,000. Looking for support to cover cost of holding more meetings and of travel cost for committee members.*
- v) *Reports provided at June 9 Statewide meeting showed 1) there is no consistency throughout the system due to lack of guidance and issued directives 2) Training.*
- vi) *Suggestion made to have monies devoted to include one-on-one support/coaching for transition to SDP.*
- vii) *Kelly will compose a draft rubric design in English and Spanish for SDP support. Design will be presented to LVAC and KRC by Wednesday, July 1, 2020 for feedback. Special meeting may be called to vote on design and to whom and how it will be presented.*
- viii) *KRC to follow up with DDS in regards to the use of funds for Statewide SDAC*

**5) Date of Next Meeting**

*July 27, 2020 with agreement of possible earlier special meeting called to review final rubric*

**6) Adjournment**

*The meeting adjourned at 5:58 pm*

DRAFT