



Kern Regional Center (KRC)
Self Determination Advisory Committee (SDAC) Meeting Minutes

January 25, 2021– 5:00 pm

Teleconference via Zoom Webinar

<https://us02web.zoom.us/j/85124816279?pwd=d2pWdWRSN2tNd0kxM0pxSElnZjBZdz09>

Members Present

Rick Wood (Chair)
Kelly Kulzer-Reyes
Nick Schneider
Mario Espinoza

Members Absent

Others Attending

Cherylle Mallinson
Celia Pinal
Kristine Khuu
Melanie Waters
Lisa Sasser
Dian Schneider
Yesenia Mackie
Omelia Trigueros
Yolanda Cruz (SCDD)
Yesenia Mackie

Cindy Cox
Christina Rockwell
Eliza Dyer
Edwin Pineda (DDS)
Ana Guerra
Carla Garcia
Doug Pascover
Jennifer Rimer
Ramon Audelo

1) Call to Order

5:07 pm (Wood)

2) Establish of Quorum

Quorum was established

3) Additional Agenda Items

Item #6.c – Letter of Interest Discussion

4) Public Comment

Yolanda Cruz, State Council of Developmental Disabilities (SCDD)

1. Upcoming events/training for Central Valley Regional Center (CVRC), spots may be available to those who have gone through Independent Facilitator (IF) training

- a) Discovering and Building A New Story Through Independent Facilitation: Nicki Stevenson from Ontario, Canada will provide a 12 week series training once a week starting on February 11. This training has a limit on number of participants, and CVRC will have priority. Registration is now open. A notification will be sent out if selected to participate in the training.*

(Posted in chat) Dustylyne Beavers – Weekly Parent meetings held on Wednesdays at 6:30 pm to 7:30 pm, parents are welcome to join. <https://us02web.zoom.us/j/82275696497>

There is also a participant group that meet every Wednesday at 11 am to 12 pm, self-advocates can join group to ask question about Self-Determination Program.

<https://us02web.zoom.us/j/87956795084>

**5) Approval of Minutes – October 26, 2020
November 30, 2020**

ACTION – Motion to approve October 26 and November 30 meeting minutes with one correction in October’s minutes

M/S/C – (Kulzer-Reyes/Schneider) Motion Approved 4-0-0

6) Status of SDP (Wood/Kulzer-Reyes)

a) Updates on SD

- 1) *Troubleshooting – Billing (Kulzer-Reyes) – At previous meeting it was suggested to discuss brainstorming troubleshooting sessions, starting with billing and eventually evolve to questions/concerns as they came up. There is an understanding that Financial Management Service (FMS) are getting paid in a timely manner and has been resolved. (Wood) Inyo and Mono County hold meetings about every six weeks with IF’s and are well attended. Idea to open the meeting up to others to attend these meeting, and hoping to have IF’s and participants involved to share concerns and questions that follow HIPAA Compliance. (Kulzer-Reyes) Billing for 024 is still taking time. What is the turnaround time for paperwork and are payments being made from KRC? (Pinal) When initial Person-Centered Plan (PCP) is created and invoices are submitted, Service Coordinators (SC’s) need to make sure that reimbursement is written in the Individual Program Plan (IPP) and amend the IPP if necessary. Every reimbursement is specific to the individuals UCI number. When received, it is then sent over to Community Services for vendorization. (Kulzer-Reyes) Troubleshooting idea – when orientation is being done, on the IF page, first thing is to make sure to have the IPP addendum/amendment so that the IF and the participant are aware. (Pinal) The right questions must be asked by SC’s to families and must retrieve information for the 024 reimbursements. Must find out if client has an IF to exchange information and connect with SC. KRC will work on a process that will work for everyone.*
 - 2) *Barriers (Wood) FMS issue – FMS coming on early should be concurrent with the rest of the process. If an RC states that FMS is the starting point, it creates a barrier. 024 and delays of approvals is a chronic issue across the state. Direction from committee to resolve issues. Request for presentation of what the KRC process looks like at the next meeting. (Pinal) Celia to submit KRC’s process in writing to Kelly.*
 - 3) *December Report – (Wood) Discussion of plan on going forward for next four and a half month for the program. COVID has been impeding the progress.*
 - i. *Had meeting with Mary Chris, Tim Travis & Catherine Blakemore regarding a third draw. Argued against it.*
 - ii. *Instead of third draw, suggestion made to have RC staff inform all who are on the list to make decision to move forward by March 1. Will press hard at upcoming meeting with Nancy Bargmann.*
- b) Orientation Update – (Kulzer-Reyes) Kristine submitted report: 66% of committee member are in SDP and 33% are close to completion. (Wood) Statewide Self-Determination Advisory Committee (SSDAC) meeting upcoming in early February, and Workgroup meeting before**

- then. Subject of the workgroup meeting is to walk through the numbers of the December 2020 report. Will ask each of committee chairs to ask RC staff to develop a concrete/specific plan of getting everyone in. Goal is to get at least 30 members moved over.
- c) **Letter of Interest** – (Kulzer-Reyes) Carla Garcia, of C&L Services Inc., has submitted a letter of interest to partner up with the Self-Determination Program for consultation purposes regarding program evaluation. The letter was forwarded to Kern Regional Staff (KRC) and will be submitted to Yolanda of SCDD. (Carla) Proposing using the funds from the local SDAC to improve the rollout of SDP; to provide in-depth protocol and processes, assess strengths, needs, improvements, and develop best practices, ongoing evaluation and support. Provide monthly reports – qualitative and quantitative data, be transparent and collaborative with stakeholders. (Kulzer-Reyes) Funding available for FY 2021 provided by DDS. (Mallinson) Request for Proposal (RFP) is yet to be released for FY2021. Interested candidates to have same time to apply. (Wood) Like to see focus on Fast-Track with quantitative and qualitative success. Encourages Carla to attend next SDAC meeting.

7) **KRC Updates (Pinal/Mallinson)**

- a) **KRC SD Update** – (Mallinson) KRC and SDP Contractors met with DDS; discussed barriers regarding how individuals are transitioned, how contractors are assisting the transition of individuals using Fast-Track, and how successful the contractors have been. FY2021 needs to be vetted and expended by June 2021. Asking committee on who the RFP will be released to by the end of the month, due in mid-February. Amount for FY 2021 is about \$70,000. (Waters) Total expended from original amount is \$15,265 and additional \$3,000 for State Committee. Fast-track; 5 individuals referred and waiting on 2 consents. Getting consent is a barrier KRC hopes to eliminate. (Mallinson) KRC requested contractors to sign a Business Associate Agreement to eliminate the delay for consent. Other barrier is access to technology available for families. Cannot be owned by RC but instead from family centers or lending libraries. Funds can be utilized to help with access to technology. KRC expressed concern of language written for 024 and funds for FY 19-20 and FY 20-21. Language in the directives says funds were specific for the initial transition of the selected individuals. Department is looking at possible availability of these funds to be utilized after June 7. DDS looking at possible expenditure of technology. Training on the use of technology would be part of the contract with entity. KRC would use technology for long haul to allow information to be accessible to all. Idea is to have the use of technology available as an option. There's a Disparity Request of an entity wanting to use the same model, for technology access, through the disparity grant released by DDS through Community Based Organization (CBO). (Wood) Discussion of barriers and recommendations, and how an RFP would look like for the expenditure of funds to be held at next meeting. (Waters) KRC and SDP contractors will have another Learning Circle and invite SC's to hear of how the contractors can assist them. Upcoming IF training with State Council, KRC hoping to attend to answer questions. (Khuu) Summary of numbers – 40 individuals enrolled in SDP, 34 remaining with 1 left to complete orientation (rescheduling). There are 8 individuals Spanish speaking only. (Pinal) KRC monitoring what IF's families are working with and how they are moving along in the process. Seeing families are waiting for COVID to move along. Idea to possibly hold meeting of participants transitioned to encourage other 27 individuals to transition. (Mallinson) RFP draft will be submitted to committee to be discussed at February's meeting. (Pinal) DDS letter regarding vaccinations will be revised to have more weight so individuals can receive the vaccinations.

8) Topics for Next Meeting

1. *Call to Order*
2. *Establishment of Quorum*
3. *Additional Agenda Items*
4. *Public Comments*
5. *Approval of Minutes*
6. *Status of SDP (Wood/Kulzer-Reyes)*
 - a) *Barriers Report and Recommendations*
 - b) *Basis of KRC Plan into June*
 - c) *Development of RFP for FY2021 Funds*
7. *KRC Updates (Khuu/Mallinson)*
 - a) *KRC SD Updates*
 - b) *General Updates*
 - c) *Fast-Track Updates*
 - d) *Nominations for Committee*
8. *Topics for Next Meeting*
9. *Date of Next Meeting*
10. *Adjournment*

9) Date of Next Meeting

February 22, 2021 at 5:00 pm via Zoom

10) Adjournment

*Motion to adjourn – M/S/C (Schneider/Kulzer-Reyes) Approved
Meeting adjourned at 7:15 pm*